

Special Educational Needs and Disability (SEND) Service (0-25 years)

Who we are and what we do

14-25 Additional Needs Team

Disability Social Care

District SEND Teams

Early Support

Sensory Support Team

Statutory Assessment Team

Young Adults Team

Additional Team Members

Business Support Team

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For the most recent version of this document please visit

[http://www5.cambridgeshire.gov.uk/info/20136/
special_educational_needs_and_disabilities_local_offer](http://www5.cambridgeshire.gov.uk/info/20136/special_educational_needs_and_disabilities_local_offer)

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Introduction

SEND Service (0 – 25 years)

Cambridgeshire's Special Educational Needs and Disability (SEND) Service (0-25 years) provide a range of professional services and support for children, young people and families in a wide range of settings, including home, educational and community settings. The Service offers targeted support and training to schools and settings in all aspects of Special Educational Needs and Disability. We use the expertise of an integrated multi-professional Service to ensure that Cambridgeshire meets its statutory duties and responsibilities for children and young people with SEND.

The SEND Service (0-25 years) is part of the People and Communities Directorate in Cambridgeshire County Council.

The SEND Service (0 – 25) includes the following teams and provision:

- 1) 14-25 Additional Needs Team (ANT)
- 2) Disability Social Care
- 3) District SEND Teams
- 4) Early Support
- 5) Sensory Support Team
- 6) Statutory Assessment Team (SAT)
- 7) Young Adults Team (YAT)
- 8) Additional Team Members
- 9) Business Support Team

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14 – 25 Additional Needs Team (ANT)

The 14 - 25 Additional Needs Team replaces the Preparing for Adulthood Additional Needs Team and is part of SEND Service (0-25).

The main focus of the team is to provide specialist information, advice and support around Education, Employment and Training (EET) to young people aged 14 to 25 with SEND, their families and others working with them from Cambridgeshire who attend or have attended specialist provision both within and outside the county. The team also offers support to those young people from specialist provision or whom previously attended specialist provision who are either Not in Education, Employment or Training (NEET), or who are at risk of becoming NEET.

An important new role within the team of Additional Needs Employment Strategy Coordinator is working to develop and coordinate increased employment opportunities and support around employment to this cohort. Overall, the team will be working increasingly closely with a wide range of partners to support and promote the Preparing for Adulthood agenda.

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Sheila Forster	Additional Needs Pathway Co-ordinator	Sheila.forster@cambridgeshire.gov.uk
March, Chatteris & Whittlesey & Wisbech		
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Disability Social Care

Disability Social Care consists of Social Care Teams, Units, an Early Help Team and the Community Support Team.

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The Lead Social Care Manager directly manages the 2 Disability Social Care service managers:

Anita Hewson	Service Manager – Disability Social Care South (SEND Service 0-25.)	Anita.hewson@cambridgeshire.gov.uk	01223 703589
Gemma Wilkinson	Service Manager – Disability Social Care North (SEND Service 0-25)	Gemma.wilkinson@cambridgeshire.gov.uk	01480 379838

Disability Social Care Teams

The Disability Social Care Teams work with disabled children and young people (0-18 years) who meet their eligibility criteria in order to assess their needs and provide social work support, care management and intervention.

The teams work closely with the family, the child / young person and relevant others in order to consider what natural support is available through extended family, friends and the local community. Where necessary, they will also allocate a personalised budget and support the family in making a plan around how the family will spend the budget to meet the assessed social care needs of the child / young person.

The teams work with children and young people to regularly re-assess and review their needs. They also work in partnership with health, education and other professionals as appropriate who share responsibility to meet the child's / young person's needs.

The timescales for involvement within the Teams are as follows:

For children subject to Child In Need (CIN) procedures, the Teams will visit a minimum of once every twelve weeks, conduct a minimum of one CIN review meeting every 24 weeks and re-assess the child a minimum of once every three years (or more frequently if required).

For children subject to Looked After Child (LAC) procedures, the Team will visit within the first seven days of placement, then six weekly thereafter. Six monthly LAC Reviews will take place, chaired by an Independent Reviewing Officer, to review the child's care plan.

For children becoming subject to Child Protection (CP) procedures, the Team will transfer the family to one of the Social Care Units for a more intensive level of involvement.

There are two Social Care Teams within the Disability Social Care Service.

The Disability Social Care Team, South, is based in Cambridge City and the Disability Social Care Team, North, is based in Wisbech.

These Social Care Teams are made up of qualified social workers, and each team has a manager, team coordinator and business support assistant.

Our offices are open from Monday to Thursday between 8.45 am and 5.20 pm and on Fridays between 8.45 am and 4.25 pm. Each team has a team email address and phone number which should be used as the first point of contact as these are checked regularly during the above times.

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Team contact details	Tel: 01223 729128 Fax: 01223 703824	disabledchildrensteamsouth@cambridgeshire.gov.uk
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Amber Wilson	Social Worker	Amber.wilson@cambridgeshire.gov.uk
Jane Jones	Team Co-ordinator	DisabledChildrens.TeamNorth@cambridgeshire.gov.uk
Vikki Bruce	Business Support Assistant	DisabledChildrens.TeamNorth@cambridgeshire.gov.uk

Disability Social Care Units

The Disability Social Care Units work with disabled children and young people (0-18years) who meet their eligibility criteria in order to assess their needs and provide social work support, care management and intervention.

Similar to the teams, the Social Care Units work closely with the family, the child / young person and relevant others in order to consider what natural support is available through extended family, friends and the local community. Where necessary, they will also allocate a personalised budget and support the family in making a plan around how the family will spend the budget to meet the assessed social care needs of the child / young person.

The Units work with children and young people to regularly re-assess and review their needs. They also work in partnership with health, education and other professionals as appropriate who share responsibility to meet the child's / young person's needs.

The timescales for involvement within the Units are as follows:

For children subject to Child In Need (CIN) procedures, the Unit will visit a minimum of once every six weeks, conduct a minimum of one CIN review meeting every 8 weeks and re-assess the child a minimum of once a

year (and more frequently, if required.) Once a stable plan has been established and is being effective, the CIN meetings may take place on a 12 weekly basis.

For children subject to Looked After Child (LAC) procedures, the Unit will visit within the first seven days of placement, then six weekly thereafter. Six monthly LAC Reviews will take place, chaired by an Independent Reviewing Officer, to review the child's care plan.

For children subject to Child Protection (CP) procedures, the Unit will visit a minimum of once every four weeks and will hold a Core Group Meeting a minimum of once every four weeks to review the progress of the CP plan which is in place. Six monthly Review Child Protection Conferences will take place, chaired by an Independent CP Chairperson.

There are two Social Care Units within the Disability Social Care Service.

The Disability Social Care Unit, South, is based in Cambridge City and the Disability Social Care Unit, North, is based in Wisbech.

These Social Care Units are made up of a Consultant Social Worker, a Senior Social Worker, two Social Workers, a Unit Coordinator and a Unit Clinician.

The Unit Coordinator acts as the first point of contact for the Unit and will regularly speak to families. The Units meet on a weekly basis to discuss the families they support. This ensures that everyone within the Unit maintains a knowledge of the families in order to be able to respond to any queries in the absence of the lead social worker.

Disability Unit North, (H3/08) Awdry House, 110 Ramnoth Road, Wisbech, PE13 2JD

Our offices are open from Monday to Thursday between 8.45 am and 5.20 pm and on Fridays between 8.45 am and 4.25 pm. Each Unit has a team email address and phone number which should be used as the first point of contact as these are checked regularly during the above times.

Unit contact details	Tel: 01354 750464 Fax: 01223 703221	Disabilityunitnorth@cambridgeshire.gov.uk
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Jane Willis	Unit Co-ordinator	DisabilityUnitNorth@cambridgeshire.gov.uk
Vacancy	Clinician	

Disability Unit South, (BH1001) Babbage House, Castle Park, Castle Hill, Cambridge, CB3 0AT

Unit contact details	Tel: 01223 728179 Fax: 01223 703220	Disabilityunitsouth@cambridgeshire.gov.uk
Joanne Reed	Consultant Social Worker	Joanne.reed@cambridgeshire.gov.uk
Nikki Wade	Senior Social Worker	Nikki.wade@cambridgeshire.gov.uk
Vacancy	Social Worker	
Jessica Bare	Social Worker	Jessica.bare@cambridgeshire.gov.uk
Joanne Hall p/t Debbie Dearman p/t	Unit Co-ordinator	DisabilityUnitSouth@cambridgeshire.gov.uk
Susan Sadek	Clinician	Susan.sadek@cambridgeshire.gov.uk

Disabled Children's Early Help Team

The Disabled Children's Early Help Team delivers the Local Authority's Short Break offer by providing support and services for disabled children and young people who meet Levels 2/3 of the eligibility criteria (which can be viewed on the Cambridgeshire County Council's Local Offer webpage.) This support enables the child / young person to develop the skills to Prepare for Adulthood, to access community activities, to increase independence skills and to enable parents/carers to have a short break. This is achieved through an allocation of a Personal Budget through Early Help funding.

The team will agree a support plan and budget with the child/young person and their family to meet the child / young person's identified needs.

The team will also provide information about activities, short breaks and (for young people age 16+) access to volunteering or work experience opportunities.

The Disabled Children's Early Help Team work with disabled children and young people who have either:

- a) Completed a self-assessment because they receive high rate Disability Living Allowance (DLA) care component or enhanced rate Personal Independence Payment (PIP) (automatic Level 2 on the eligibility criteria)
- b) Had a social work assessment that indicates they are eligible for Early Help (Level 2 on the eligibility criteria)
- c) Had a social work assessment which concludes the child or young person is eligible for Early Help Plus, (Level 3 on the eligibility criteria.)

There is one Children's Disability Early Help Team that covers the whole county and it is the Early Help Co-ordinators who work directly with the families.

Our offices are open from Monday to Thursday between 8.45 am and 5.20 pm and on Fridays between 8.45 am and 4.25 pm. We have a team email address and phone number which should be used as the first point of contact as these are checked regularly during the above times.

DISABLED CHILDRENS EARLY HELP TEAM; Butts Grove Centre, Huntingdon (Box no.D9)

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Vacancy	Early Help Co-ordinator	
Stephanie Kennedy	Early Help Co-ordinator	Stephanie.kennedy@cambridgeshire.gov.uk
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Amelia Booth	Early Help Co-ordinator	Amelia.booth@cambridgeshire.gov.uk
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Rebecca Clarke	Early Help Co-ordinator	Rebecca.clarke@cambridgeshire.gov.uk

Community Support Team

The Community Support Service (CSS) supports children and young people who have moderate to severe learning disabilities, physical disabilities, sensory impairments and complex health needs.

CSS provides a range of services and support including:

- Saturday and Holiday clubs where children and young people can take part in fun, stimulating activities
- Short breaks and care for your son or daughter either in your home or local community
- Family and parenting support and practical help in your home

Services and Support

CamPlay clubs and groups

CamPlay clubs and groups offer a fun, child-centred and safe environment for children and young people aged 6 - 19 with additional needs. There are Saturday Clubs in Fenland and East Cambridgeshire, Holiday Clubs over the school holiday periods throughout Cambridgeshire and Community clubs in Huntingdonshire and Fenland.

Community Support Service	Duty Manager number – both office hours and out of hours : 01480 379800	Community.supportservices@cambridgeshire.gov.uk
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Laura Sorrell	Assist. Co-ordinator	Laura.sorrell@cambridgeshire.gov.uk
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Margaret Boatwright	Business Support Assistant - CamPlay	Margaret.boatwright@cambridgeshire.gov.uk

Short breaks

The team can provide support for children and young people at home or support them with activities in their local community. The support offered will be based on the needs of the child/young person and agreed as part of the care and support plan.

Family and Parenting support

The team will provide practical support can work with eligible families for a short but intensive period of time in their own home to help with issues such as sleep problems, meal times, personal care, establishing routines and boundaries. Stepping Stones and Triple P parenting courses can be delivered on a 1:1 basis and is designed specifically to support families with children with special educational needs or disabilities.

Sleep programmes

The team have specially trained sleep practitioners who can work with families to help overcome sleep issues such as night waking, trouble settling to sleep, night time routines and challenging behaviour at bedtime. The support offered will vary depending on individual needs but can include: workshops to discuss sleep issues, signposting and guidance for other professionals working with your family, practical support and an individual sleep programme.

Butts Grove Centre, Huntingdon PE29 1LY (Box D9)Self Directed Support (SDS) - Team

Responsible for processing and administering direct payments for disabled children

SDS Business Support	Duty number	01480 379444
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Sue O'Brien	SDS Business Support Assistant	01480 379829
Sharon Mason	SDS Business Support Assistant	01480 379826
Melissa Kirby	SDS Business Support Assistant	01480 372415
Nicola Kennedy	SDS Business Support Assistant	01480 379444
Vacancy	SDS Business Support Assistant	

District SEND Teams

There are seven SEND District Teams, four in the North of Cambridgeshire and three in the South of the County. These teams comprise of Educational Psychologists, Specialist Teachers and Specialist Practitioners. SEND District Teams work in schools and settings with children and young people (0-25 years) and their parents/carers, providing targeted support and training in all aspects of Special Educational Needs (SEN). The main aim is to help meet the needs of children and young people within their local community. The team aim to help children and young people with SEND to progress with their learning, as well as their emotional and social development.

The SEND District Teams are managed by Divisional Managers: Jo Middleditch (North) and Jo Hedley (South). The two Divisional Managers have oversight of the operational management of the SEND District teams through the direct line management of the District area Team Leaders.

The SEND Divisional Managers also contribute to wider strategic priorities within the SEND Service and across Children's Services.

Jo Middleditch	Divisional Manager North	Joanna.middleditch@cambridgeshire.gov.uk	01223 699859
Jo Hedley	Divisional Manager South	Jo.hedley@cambridgeshire.gov.uk	01223 699945

SEND District Teams

There are seven SEND District Teams based across Cambridgeshire and split into two Divisions covering the following District areas:

North Division: 4 District Teams; Huntingdon & St. Ives, March, Whittlesey & Chatteris, St. Neots, Ramsey, Sawtry & Yaxley, and Wisbech

South Division: 3 District Area Teams; Cambridge City, Cambridge South, East Cambridgeshire

The District teams comprise of a Team Leader for each District, Educational Psychologists, Specialist Teachers, and Specialist Practitioners.

SEND Team Leaders

Becky Salmon	Cambridge City	Rebecca.salmon@cambridgeshire.gov.uk	01223 728311
Alex Davies	Cambridge South	AlexH.davies@cambridgeshire.gov.uk	01223 728311
Darran Farrer	East Cambridgeshire	Darran.Farrer@cambridgeshire.gov.uk	01353 612802
Josette Kennington	Huntingdon & St. Ives	Josette.Kennington@cambridgeshire.gov.uk	01480 373470
Claire Bilton	March, Chatteris & Whittlesey	Claire.Bilton@cambridgeshire.gov.uk	01354 750269
Josh Hang-Gong	St. Neots, Ramsey, Sawtry & Yaxley	Joshua.hanggong@cambridgeshire.gov.uk	01480 373470
Nemonie Grummett	Wisbech	Nemonie.grummett@cambridgeshire.gov.uk	01354 750269

Educational Psychologists

Educational Psychologists apply psychology (the study of thinking, learning and behaviour) to support children and young people who are experiencing problems within an educational setting, with the aim of enhancing their learning, development and emotional wellbeing. Educational Psychologists might work with staff and parents, conduct classroom observations, talk to children and carry out psychological testing. Educational Psychologists promote evidence based practice when making recommendations to support children and young people.

Educational Psychologists will become involved if the child/young person meets the threshold for involvement and it is agreed they are the most appropriate member of the team to support. They are likely to help when the child/young person has significant and complex SEND which are affecting access to learning. They also provide support where there are significant needs in relation to the child/young person's emotional health and wellbeing that are affecting the child's ability to access learning and their relationships with others. The difficulties that arise from these needs may be hard to understand and have not responded to the support already in place.

Educational Psychologists also have statutory duties in relation to providing advice and assessment for Education and Health Care Plans (EHCPs).

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Specialist Teachers

Specialist Teachers provide direct teaching, advice and support to children and young people with special educational needs, their families, schools and educational settings. They may work in schools and settings, or in the home environment for reasons such as working with children and young people who have significant medical needs meaning they are unable to attend a setting for an extended period of time. Specialist teachers also provide statutory teaching for those children and young people who have been permanently excluded from school and support the transition to new placements.

Specialist Teachers hold a range of additional qualifications in the field of SEND and have extensive experience in a variety of settings. They are well placed to provide training, guidance and support to schools and settings on a range of special education needs. They support the building of SEN management capacity within settings. The aim of any involvement from a Specialist Teacher is to improve outcomes for children and young people whilst building resilience and capacity within the educational setting.

Specialist teachers will become involved if children and young people meet the SEND Service thresholds and it is agreed that they are the most appropriate team member. They are likely to help when children and young people have identified SEND needs and where schools have already supported the child using Assess, Plan, Do, Review cycles but need additional specialist support.

Specialist Teachers provide high quality accredited training including the National SENCo Award, Advanced SENCo Award and Advanced Skills for Teaching Assistants (SEN focus) as well as training in SEN focused areas such as Dyslexia, Autism and Social, Emotional and Mental Health.

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Emma Cross	Specialist Teacher	emma.cross@cambridgeshire.gov.uk
Rosemary Gilby	Specialist Teacher	rosemary.gilby@cambridgeshire.gov.uk
Terrie Diffey	Specialist Teacher	terrie.diffey@cambridgeshire.gov.uk

Specialist Practitioners

Specialist Practitioners work closely with Specialist Teachers and Educational Psychologists to carry out time-limited directed work, supporting children and young people with identified special educational needs. This

may include modelling SEN effective practice to school and setting staff, working with children and families in the home environment or supporting the work of groups of children through specialist communication support groups. Specialist Practitioners may support the statutory education provision for children and young people who are unable to attend school due to significant medical needs. They may be an integral part of the education provision for children and young people who are at risk of exclusion or have been permanently excluded from schools, and support the subsequent transition plan.

Specialist Practitioners have a range of experience and skills across SEND areas and are able to apply this directly in their work with children and young people. The aim of involvement from a Specialist Practitioner is to improve outcomes for children and young people whilst working with school and setting staff to build capacity to sustain positive change. Specialist Practitioner involvement will be part of an agreed plan between the case-holding Specialist Teacher or Educational Psychologist, the family and the educational setting.

Specialist Practitioners become involved if children and young people meet the SEND Service thresholds and it is agreed by the case-holding Specialist Teacher or Educational Psychologist that they are the most appropriate team member to engage in direct work with children and young people to meet the agreed objectives for involvement.

Cambridge City	Tel: 01233 728311	SCC.Supportforlearning@cambridgeshire.gov.uk
Carrie Todd	Specialist Practitioner	Carrie.Todd@cambridgeshire.gov.uk
Sharon Carruthers	Specialist Practitioner	Sharon.carruthers@cambridgeshire.gov.uk
Rosa Crofts	Specialist Practitioner	Rosa.crofts@cambridgeshire.gov.uk
Gill Read	Specialist Practitioner	Gill.read@cambridgeshire.gov.uk
Cambridge South	Tel: 01233 728311	SCC.Supportforlearning@cambridgeshire.gov.uk
Karen Doyle	Specialist Practitioner	Karen.doyle@cambridgeshire.gov.uk
Alice Youngman	Specialist Practitioner	Alice.youngman@cambridgeshire.gov.uk
Ailsa Scott	Specialist Practitioner	Ailsa.scott@cambridgeshire.gov.uk
Karen Jarvis	Specialist Practitioner	Karen.jarvis@cambridgeshire.gov.uk
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Sharron Connor	Specialist Practitioner	Sharron.Connor@cambridgeshire.gov.uk
Sandra Rigby	Specialist Practitioner	Sandra.Rigby@cambridgeshire.gov.uk
Joanne Steward	Specialist Practitioner	Joanne.Steward@cambridgeshire.gov.uk

Huntingdon & St. Ives	Tel: 01480 373470	Hunts.S4LAdmin@cambridgeshire.gov.uk
Vicky Gardner	Specialist Practitioner	Victoria.Gardner@cambridgeshire.gov.uk
Amanda Gilbert	Specialist Practitioner	Amanda.Gilbert@cambridgeshire.gov.uk
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Andrea Porter	Specialist Practitioner	Andrea.Porter@cambridgeshire.gov.uk
Siobhann Richardson	Specialist Practitioner	Siobhann.Richardson@cambridgeshire.gov.uk
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Karen Amps	Specialist Practitioner	karen.amps@cambridgeshire.gov.uk
Tina Billmen	Specialist Practitioner	tina.billmen@cambridgeshire.gov.uk

Access & Inclusion (A&I) Coordinators

Access & Inclusion Coordinators are all qualified teachers, and their roles included teaching pupils who are at risk of permanent exclusion. They teach or lead in the educational provision for pupils who are out of school for reasons of exclusion or medically based needs. In addition to this they teach pupils who are involved in a managed move or they form part of their reintegration package of support.

In addition to this A&I coordinators are also required to work collaboratively to assess educational needs of individual pupils, set target and monitor outcomes within the normal planning for teaching and learning, and provide access to the National Curriculum appropriate to the pupil's age and diverse needs.

Cambridge City & South	Tel: 01233 728311	SCC.Supportforlearning@cambridgeshire.gov.uk
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Huntingdon & St.Ives, St.Neots, Ramsey, Sawtry &Yaxley	Tel: 01480 373470	Hunts.S4LAdmin@cambridgeshire.gov.uk
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Tracey Jordan	Access and Inclusion Coordinator	tracey.jordan@cambridgeshire.gov.uk

Business Support

Cambridge City & South	Tel: 01223 728311	SCC.Supportforlearning@cambridgeshire.gov.uk
Sara Phillips	Business Support Assistant	Sara.phillips@cambridgeshire.gov.uk
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East Cambridgeshire, March, Chatteris & Whittlesey & Wisbech	Tel: 01353 612802 Tel: 01354 750269	ECFSFL@cambridgeshire.gov.uk

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Mary Alfuth	Business Support Assistant	Mary.Alfuth@cambridgeshire.gov.uk
Traded Services	Tel: 01223 714685	
Jamie Aprigliano	Business Support Officer Traded Services	EnhancedTraded.services@cambridgeshire.gov.uk
Rebecca White	Business Support Assistant Traded Services	EnhancedTraded.services@cambridgeshire.gov.uk

Early Support

Early Support is an integrated pathway for children (0-5 yrs) and their families with complex and significant SEND. Early Support aids child and family centred integrated working across health, education settings and Children's Services including Children Centres and voluntary groups. It provides a one stop offer for families, lead professionals and settings.

Early Support Development Officer

Jo Sharman	Early Support Development Officer	jo.sharman@cambridgeshire.gov.uk	01223 728366
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Early Support Coordinators

The co-ordinators are located part-time in the Early Help Hub and in community health settings. They provide a support offer to the lead professionals to aid integrated provision, due to the high numbers of professionals from specialist services and partner agencies often working with these children and their families. They can be contacted by professionals and parents/carers.

Their role entails;

- Ensuring Think Family processes are delivered, coordinating referrals, assessment, planning and services.
- Acting as a source of expertise and knowledge of pathways, services, support, resources and information across agencies for children with additional needs related to development and learning.
- Aiding integrated working by e.g. sharing information across agencies to aid decision making and diagnoses, coordinating the 'Post diagnosis family support pathway' to ensure timely support to families after diagnosis and at transitions from and into health, Early Years settings, entry to school or other areas and services

Nadine Rider	Countywide Early Support Coordinator	Nadine.rider@cambridgedgshire.gov.uk	Tel: 01945 488048
Linda Bedrikovs	North Division Early Support Coordinator	Linda.bedrikovs@cambridgeshire.gov.uk	Tel: 01480 418646
Jen Deacon	South Division Early Support Coordinator	Jennifer.Deacon@cambridgeshire.gov.uk	Tel: 01223 884491

Sensory Support Team

The Sensory Support Team provides targeted advice, support and training for schools and settings on the specific needs of children and young people who have a medically diagnosed hearing or visual loss.

The team also supports families from the time of diagnosis and through the key times of transition.

They work with children and young people from 0-25 years including the early years and those who are at colleges of further education.

The term D/deaf is used to describe students who are Deaf (sign language users and consider themselves part of the Deaf community) and deaf (who have a hearing loss but who have spoken language as their first language).

Manager Sensory Support Team

Sibel Djemal	Manager Sensory Support Team Qualified Teacher of the Deaf Tel: 01480 373236	Sibel.djemal@cambridgeshire.gov.uk
Hearing Support	Tel: 01223 728310	Hearing.support@cambridgeshire.gov.uk
Visual Impairment	Tel: 01480 373434	Visual.Impairment@cambridgeshire.gov.uk

Lead Teacher, Qualified Teacher of the Deaf/Visually Impaired (QToD/VI)

These teachers are responsible for allocating new referrals, oversight of caseloads, supporting in implementing new strategies and maintaining equipment stocks.

The Lead QToD/VI also manages a teaching caseload which includes identifying and meeting the needs of D/deaf/Visually impaired children/young people to enable them to make progress and be successfully included in the full range of educational settings.

To support leading on and developing staff training and resources relating to audiology and visual loss.

Catherine Byers	Lead Teacher, Qualified Teacher of the Deaf	Catherine.byers@cambridgeshire.gov.uk	01223 699219
Rose Woolgar	Lead Teacher, Qualified Teacher of the Visually Impaired	Rosemary.woolgar@cambridgeshire.gov.uk	01480 373439

Business Support

Hayley Askew	Business Support Officer	Hearing.Support@cambridgeshire.gov.uk
Chris Porter	Business Support Officer	Visual.Impairment@cambridgeshire.gov.uk
Mary Alfuth	Business Support Assistant	Visual.Impairment@cambridgeshire.gov.uk

Hearing Support Centre (HSC)

The Hearing Support Centres (HSCs) are specialist resource bases providing support for D/deaf children from across Cambridgeshire who meet the entry criteria. They are managed by a Qualified Teacher of the Deaf who is part of the Sensory Support Team 0-25 years. D/deaf students are included in mainstream classes with their hearing peers as much as appropriate and are supported by specialist teaching assistants. Students have additional specialist sessions for speech and language therapy, language and literacy development and intervention work.

Qualified Teacher of the Deaf (QToD)

QToDs manage a teaching caseload which includes identifying and meeting the needs of D/deaf children and young people aged 0-25 years to enable them to make progress and be successfully included in the full range of educational settings. QToDs also provide training and manage specialist equipment.

Linda Angus	Qualified Teacher of the Deaf	Linda.angus@cambridgeshire.gov.uk
Amarinda Benson	Qualified Teacher of the Deaf	Amarinda.benson@cambridgeshire.gov.uk
Joanna Brass	Qualified Teacher of the Deaf	Joanna.brass@cambridgeshire.gov.uk
Tina Claydon	Qualified Teacher of the Deaf	Tina.claydon@cambridgeshire.gov.uk
Angela Howgate	Qualified Teacher of the Deaf	Angela.howgate@cambridgeshire.gov.uk
Bridget Joyce	Qualified Teacher of the Deaf	Bridget.joyce@cambridgeshire.gov.uk
Yvonne Neville	Qualified Teacher of the Deaf	Yvonne.neville@cambridgeshire.gov.uk
Aya Oyama	Qualified Teacher of the Deaf	Aya.oyama@cambridgeshire.gov.uk

Shan Petry	Qualified Teacher of the Deaf	Shan.petry@cambridgeshire.gov.uk
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Carys Raymond	Qualified Teacher of the Deaf	Carys.raymond@cambridgeshire.gov.uk
Louise Sisley	Qualified Teacher of the Deaf	Louise.sisley@cambridgeshire.gov.uk
Chalky Wan	Qualified Teacher of the Deaf	Chalky.wan@cambridgeshire.gov.uk

Qualified Teacher of the Visually Impaired (QTVI)

QTVIs manage a teaching caseload which includes identifying and meeting the needs of Visually Impaired children and young people aged 0-25 years to enable them to make progress and be successfully included in the full range of educational settings. QTVIs provide training and manage specialist equipment.

Jane Flanagan	Qualified Teacher of the Visually Impaired	Jane.flanagan@cambridgeshire.gov.uk
Pauline Howell	Qualified Teacher of the Visually Impaired	Pauline.howell@cambridgeshire.gov.uk
Kirsty Millar-Kent	Qualified Teacher of the Visually Impaired	kirsty.millar-kent@cambridgeshire.gov.uk
Alison Sanders	Qualified Teacher of the Visually Impaired	Alison.sanders@cambridgeshire.gov.uk
Marie-Claire Seddon	Qualified Teacher of the Visually Impaired	Marie-Claire.Seddon@cambridgeshire.gov.uk
Tabitha Stevens	Qualified Teacher of the Visually Impaired	Tabitha.stevens@cambridgeshire.gov.uk
Helen Watts	Qualified Teacher of the Visually Impaired	Helen.watts@cambridgeshire.gov.uk

Peripatetic Higher Level Teaching Assistant (HLTA)

HLTAs support the Qualified Teacher of the Deaf/Visually Impaired to facilitate the active participation of children in the academic and social activities of the school and thereby contribute to raising standards of achievement of pupils with hearing/visual loss. They also support and mentor Teaching Assistants based in school.

Lesley Cullip	Peripatetic HLTA	Lesley.cullip@cambridgeshire.gov.uk
Nadia Eliot	Peripatetic HLTA	Nadia.eliot@cambridgeshire.gov.uk

Myrtha Lander	Peripatetic HLTA	Myrtha.lander@cambridgeshire.gov.uk
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Specialist Teaching Assistant (sTA)

sTAs support the class teacher and Qualified Teacher of the Deaf to facilitate the active participation of D/deaf children and young people in all aspects of the academic and social activities of the school. They contribute to raising standards of pupils with a hearing loss.

Mollie Byers	Specialist Teaching Assistant, Hearing Support Centre
Suzanne Farrow	Specialist Teaching Assistant, Hearing Support Centre
Jan Hale	Specialist Teaching Assistant, Hearing Support Centre
Maggie Johnson	Higher Level Specialist Teaching Assistant, Hearing Support Centre
Sharon Marsh	Higher Level Specialist Teaching Assistant, Hearing Support Centre
Freya Megginson	Specialist Teaching Assistant, Hearing Support Centre
Jo Morris	Specialist Teaching Assistant, Hearing Support Centre
Pam Pope	Specialist Teaching Assistant, Hearing Support Centre
Sarah Storer	Specialist Teaching Assistant, Hearing Support Centre
Liz Wadsworth	Specialist Teaching Assistant, Hearing Support Centre
Holly Wellaway	Specialist Teaching Assistant, Hearing Support Centre
Lynda Whiterod	Specialist Teaching Assistant, Hearing Support Centre

Deaf Support Worker (DSW)

Deaf Support Workers (DSWs) support the inclusion of D/deaf children and young people and enable them to participate as fully as possible in social and academic activities offered within their educational setting. They deliver a Deaf Curriculum programme to identified children and young people and support in social and emotional development of D/deaf children and young people

They also support in helping parents develop effective communication with their D/deaf child/young person.

Louise Drew	Deaf Support Worker	Louise.drew@cambridgeshire.gov.uk
Andi Johnson	Deaf Support Worker	Andrea.Johnson@cambridgeshire.gov.uk

Mobility Tutor

The role of a Mobility Tutor is to assess the visually impaired child/young person's skills and awareness of the environment in preparation for independent mobility. They plan a training programme appropriate to the individual children and young people's needs and current environment and teach mobility and orientation skills taking into account mobility needs.

Jay Browning	Mobility Tutor	Jean.Browning@cambridgeshire.gov.uk
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Touch Typing Tutor

Touch Typing Tutor manages a teaching caseload and devises teaching programmes and resources for visually impaired children and young people to enable them to better access the curriculum, make progress and be successfully included in the full range of educational settings.

Chris Porter	Touch Typing Tutor	Christine.porter@cambridgeshire.gov.uk
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Statutory Assessment Team (SAT)

Statutory Assessment Teams (SAT)

The Statutory Assessment Team is responsible for initiating and managing the Education, Health and Care Needs Assessment process ensuring that appropriate assessments are carried out and that information is gathered from parents, carers, children, young people, education settings and all relevant professionals. The teams are also responsible for the issuing, monitoring and reviewing of Education, Health and Care Plans and arranging education provision and school placements for children and young people with Statements of Special Educational Needs/EHC Plans.

There are two teams, one for the North and one for the South. Each team comprises of a Team Leader, SEN Casework Officers and a Business Support Team. All children and young people with an EHC Plan will have a named SEN Casework Officer who is responsible for overseeing the EHC Plan and ensuring that the provision specified in the EHC Plan is in place.

The Statutory Assessment Team are responsible for:

- Determining the need to initiate Statutory Education, Health and Care Needs Assessments in line with the Department of education (DfE) SEND Code of Practice 2015 and Cambridgeshire County Council guidance
- The management of the Education, Health and Care Needs assessment process ensuring statutory timescales are met
- The issuing of Education, Health and Care Plans (EHC Plans)
- Decision making being made at the most appropriate level to provide a timely response to meet the needs of children and young people in their local community, whenever possible
- Identification of a named SEN Casework Officer who is the main link for parents and schools/education settings
- Arranging appropriate educational provision for children and young people with Statements of Special Educational Needs/EHC Plans
- Ensuring the fair and effective use of resources in line with Local Authority policy
- Co-ordination of the statutory Annual Review process, monitoring and review of EHC Plans and taking follow-up action as required
- Management of the phase transfer process for children and young people with Statements of SEN/EHC Plans who are due to transfer between phases of education e.g. early years provider to school, primary school to secondary school and secondary school to Further Education college
- Providing advice and support in relation to complex cases, including appeals to the SEND Tribunal
- Providing advice and support to parents/carers and young people during the statutory assessment process, including clear written information and regular direct contact
- Working collaboratively with other agencies, such as Social Care and Health, in relation to children and young people with Statements of SEN/EHC Plans.

SAT South

Team Contact	Tel: 01480 372600	start@cambridgeshire.gov.uk
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Michaela Brown	SEN Casework Officer	Michaela.brown@cambridgeshire.gov.uk
Vacancy	SEN Casework Officer	
Julie Rutterford	Resources Officer	Julie.rutterford@cambridgeshire.gov.uk

SAT North

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Charlotte Clark	SEN Casework Officer	Charlotte.clark@cambridgeshire.gov.uk
Shelley Cook	SEN Casework Officer	Shelley.cook@cambridgeshire.gov.uk
Susan Adams	SEN Casework Officer	Susanann.adams@cambridgeshire.gov.uk
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Christopher Patterson	SEN Casework Officer	Christopher.patterson@cambridgeshire.gov.uk
Cheryl Toshack	SEN Casework Officer	Cheryl.toshack@cambridgeshire.gov.uk
Lauren Threadgold	SEN Casework Officer	Lauren.threadgold@cambridgeshire.gov.uk

SAT Business Support

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Louise Douglas	Business Support Assistant	Louise.Douglas@cambridgeshire.gov.uk

Young Adults Team (YAT)

The Young Adults Team (YAT, previously known as LPDYA) is a county wide team, which supports people with a learning disability to lead as full and independent a life as possible. The team was part of the wider Learning Disability Partnership, and like the area Learning Disability Partnership (LDP) teams, brought together social care and health professionals in integrated teams. Now, part of the new SEND 0-25 Service, they are still working just as closely with health colleagues, who will continue to be based with them, but employed and line managed directly by LDP area teams and the Cambridgeshire and Peterborough Foundation Trust (CPFT).

The YAT supports young people with diagnoses of a Learning Disability from the age of 18 until a time suitable to them as an individual to transfer to a long term Locality LDP team. This is likely to be (but not automatically) at the end of formal education.

The team offers the following support;

- Social care and specialist health assessment and review
- Facilitates the development of a support plan that meets a person's assessed eligible needs, promotes independence and meets identified outcomes.
- Services could include Assistive Technology, Intensive Assessment Support, short breaks, supported living, support in the person's home, day time opportunities and residential and nursing home placements.
- Work proactively and closely with health, Statutory Assessment Team, schools, Additional Needs Advisers, colleges and others in the young person's network of support as required.
- Complete statutory visits under the Leaving Care Act legislation, and work together with the 14-25 teams to fulfil statutory duties to care leavers who also have a learning disability and are receiving a service from the YA team.
- For young people with a learning disability who do not need social care before the age 18, and there is a likelihood that they may need support from adult social care, the YAT will start discussions and planning for adulthood at an appropriate point with a young person and their family/carer from the age of 16 as part of the EHCP. This work will include the following:-
 - Share and discuss information regarding preparing for adulthood and assess eligibility for adult services.
 - Identify a personal budget and facilitate development of a support plan in partnership with service users, and where appropriate, family and carers.

Juliet Sawmynaden	Team Manager	Juliet.sawmynaden@cambridgeshire.gov.uk
Louise Burgess	Senior Social Worker	Louise.burgess@cambridgeshire.gov.uk
Clare Stocks	Senior Social Worker	Clare.stocks@cambridgeshire.gov.uk
Angela Gell	Social Worker	Angela.gell@cambridgeshire.gov.uk
Graham Machin	Social Worker	Graham.machin@cambridgeshire.gov.uk
Nathan Feasby	Adult Support Co-ordinator	Nathan.feasby@cambridgeshire.gov.uk
Fiona Patyn	Adult Support Co-ordinator	Fiona.patyn@cambridgeshire.gov.uk
Suzy Horton	Adult Support Co-ordinator	Suzanne.horton@cambridgeshire.gov.uk
Sam Littlechild	Community Nurse	Samantha.littlechild@cambridgeshire.gov.uk
Claire Chadderton	Specialist Speech & Language Therapy	Claire.chadderton@cambridgeshire.gov.uk

Debbie Watson	Occupational Therapist	Deborah.watson@cambridgeshire.gov.uk
Emma Brown	Business Support Assistant	Emma.brown@cambridgeshire.gov.uk

Additional Team Members

Social Emotional and Mental Health (SEMH) Manager

The SEND Manager for Social Emotional and Mental Health (SEMH) provides strategic leadership across the SEND Service for the development and delivery of strategy and legislation. This includes the leadership and management of the SEMH virtual team in the SEND Service, and promoting and embedding Positive Behaviour Support (PBS) within schools and settings.

This role will develop cross sector partnerships with Health, Social Care and Learning to ensure consistent and high quality practice in relation to meeting the needs of children and young people with SEMH.

Marian Cullen	SEMH Manager	Marian.cullen@cambridgeshire.gov.uk	01480 379722
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Assistant Principal Educational Psychologist

The Assistant Principal Educational Psychologist supports the role of the Principal Educational Psychologist. Their responsibility covers statutory duties relating to Education Health and Care Plans, ensuring Educational Psychologists are meeting the requirements of the HCPC and line management responsibility of senior educational psychologists. The Assistant Principal works closely with SEND Services Divisional Managers and Team Leaders to ensure that Cambridgeshire educational psychologists' skills are being used in optimum ways to improve outcomes for children and young people and their families.

Kirsten Branigan	Assistant Principal Educational Psychologist	Kirsten.branigan@cambridgeshire.gov.uk	01223 728159
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Senior Educational Psychologist for Social, Emotional and Mental Health (SEMH)

The Senior Educational Psychologist for SEMH role supports schools and settings, including early years and post 16, in developing their inclusive approaches and their capacity to meet the needs of vulnerable children and young people with behaviour and SEMH needs. They are also responsible for applying school effectiveness and SEND Code of Practice principles in all of the work.

They lead on developing and delivering advice, training and support to staff in the SEND Service and other stakeholders on a range of issues including resilience, mental health and emotional wellbeing, parental engagement, peer intervention, positive behaviour management and behaviour for learning initiatives through the application of psychology.

They are also responsible for keeping up to date about regional and national developments in behaviour and SEMH strategy and professional practice, and use this information to inform strategy and developments.

In addition they are expected to support the SEND Manager for SEMH in the design, development and implementation of practice and interventions, and use knowledge and skills to extend and embed the traded offer for the SEND Service.

They also develop pathways and processes with other partners to support children and young people with behaviour and SEMH needs.

Tom Hughes	Senior Educational Psychologist for SEMH	Tom.hughes@cambridgeshire.gov.uk	01223 728172
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Senior Educational Psychologist for Autism (ASD) & Speech, Language and Communication Needs (SLCN)

The Senior Educational Psychologist for Autistic Spectrum Disorder (ASD) & Speech Language and Communication Needs (SLCN) role leads on maintaining and developing the Autism Education Trust (AET) school age and early year's regional network and delivery of the programmes to schools and early years settings in Cambridgeshire.

They are also responsible for ensuring staff in the SEND Service have up to date knowledge and skills relating to ASC and SLCN appropriate to their role.

They lead on ensuring that Service advice and support to schools and settings, including Further Education (FE) and Early Years, is effective in helping them to meet the needs of children and young people with ASC and SLCN. They also lead the children's ASC strategy group and maintain attendance at the adult consortium group as well as developing pathways and processes for supporting children and young people with ASC and/or SLCN.

Louisa Tipler	Senior Educational Psychologist for ASD & SLCN	Louisa.tipler@cambridgeshire.gov.uk	01354 750443
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Lead Teacher

The Lead Teacher provides a strategic lead for all Specialist Teachers in the service, focusing on practice standards and quality assurance to ensure consistency and professional expectations are maintained. The role has responsibility for supporting the continuing professional development of Specialist Teachers and Specialist Practitioners, including providing professional supervision and support.

The Lead Teacher leads and manages the delivery of the National Special Educational Needs Coordinator (SENCo) Award and other accredited courses for the enhanced traded offer, with responsibility for maintaining and developing new relationships and partnerships with Universities and national awarding and accrediting bodies in relation to the delivery of courses which lead to professional qualifications. The role has responsibility for quality assurance to meet requirements of awarding and accrediting bodies. It also involves the development of new accredited training, and the seeking of funding opportunities, grants and income streams to support the delivery and dissemination of training and Continuing Professional Development (CPD) to staff in schools and settings.

Rebecca Doyle	Lead Teacher	Rebecca.doyle@cambridgeshire.gov.uk	01353 612802
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SEND Development Manager Strategy

The role includes:

- Leading specific elements of service development or change in line with the SEND Strategy in consultation with the Head of Service and County Managers
- Leading and coordinating quality assurance for SEND support and services across the county and set performance indicators and targets using hard and soft outcome and impact measures, in line with the SEND strategy.
- Coordinating reviews and audits to ensure that services, resources and provision are targeted where need is greatest and responsive to need and commissioning priorities.
- Promoting close collaboration between partner services and with service users to review and evaluate service delivery and co-ordinate new service development.

Teresa Grady	SEND Development Manager, Strategy	Teresa.grady@cambridgeshire.gov.uk	01223 714569
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SEND Development Manager – SEN and Disability Social Care

This role includes

- Assisting with the planning, development, commissioning and effective delivery of services for disabled children, young people and adults
- Leading on specific service developments
- Engagement of children, young people, parents and carers
- Quality assurance initiatives

Siobhan MacBean	SEND Development Manager, Disability Social Care	Siobhan.macbean@cambridgeshire.gov.uk	01223 699041
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